



Summer Job Opportunity: Assistant Site Leader



Hilliard Free Lunch Summer Camp for Kids 2017

"I feel truly blessed to have worked for SON Ministries this summer and I feel like it's really changed me as a person."
OSU, Education Major – Former Summer Staff

Now in its 11th year the Hilliard Free Lunch Summer Camp for Kids welcomes children facing poverty from culturally diverse backgrounds to join us daily for friendship, recreation, reading support, special activities and a nutritious, free lunch. Last summer we served children at 4 camp locations in Hilliard.

NEW: Since 2013, children have led a real (donations only) restaurant at one of our sites. Customers come from the community. Last summer, we had child-led restaurants at 3 of our sites. Our mission is to support children and families to take steps out of poverty. We plan to have again this summer children's entrepreneurial restaurants at as many of our camp locations as possible. We hope to grow confident future business leaders by introducing them to many aspects of operating a small business such as planning, budgeting, problem-solving and teamwork.

Check out our video on our signature restaurant, Taco Bell Jr.

<http://www.youtube.com/watch?v=8gGfwcMjFGg>



We are seeking candidates to support our vision. Team members will support the children in developing and implementing their "business" idea and also plan fun, enriching activities, supervise and build relationships with the children we serve. This program invites the community (adults and teens and partners) to join us as volunteers. Our staff will welcome, orient and support the volunteers as they discover and share their interests and talents with the children.

Required dates/hours:

25 daytime hours per week. Anticipated dates June 5- August 4, 2017. Approx. 9:00 am – 2:30 pm Monday-Friday

1-2 evenings per summer required for special events. We are not able to give days off.

Compensation: \$8.10 per hour. Position does not qualify for health insurance, paid sick or vacation time or mileage.



<http://www.SON-Ministries.org>

Sponsored by UALC, administrated by Serving Our Neighbors (SON) Ministries Inc.

Skills needed:

- One year of college preferably in education, social work, recreation management or international studies, or similar background and experience.
- Previous experience working with groups of children in any setting (camp, church, sports, job)
- Demonstrated ability to interact with, build relationships with and provide guidance to children
- Knowledge of child development with ability to support the development of lesson plans and manage groups of children.
- Willingness and commitment to foster an entrepreneurial spirit in the children we serve; supporting children in taking their ideas/dreams to inspired yet realistic implementation (requires flexibility, problem solving and attention to detail).
- Good communication and people skills with an ability to lead and delegate to adults and teens.
- An appreciation and affinity for working with community volunteers.
- A heart to serve children and adults who are multi-cultural, in the low-income bracket.
- Position is often only paid staff person supervising group of children. Therefore, position requires ability to stand, run and move with agility. Position ensures safety of children and will lead recreational games and transition groups of children both inside and out of doors.
- Ability to lift 30 pounds and commitment to working required days.

Job Responsibilities:

- Enthusiastically plan, implement and lead FUN daily programming (educational, recreational, arts/crafts etc.) appropriate for assigned age group, typically K-5th grade.
- Oversee and promote positive interactions on site, among children, staff and volunteers; manage issue and conflicts as they arise; meet the needs of individual children.
- Welcome, orient and supervise Teen Interns and site volunteers.
- Communicate with families in person and by phone regarding upcoming activities, sharing information about their child and any other camp details.
- Register children for camp ensuring forms are complete and accurate.
- Understand and support SON Ministries' mission and organizational values in all aspects of the position.
- Perform tasks as needed to support SON Ministries vision/mission as it relates to camp operations.
- Administer the ODE Summer Lunch program while following all required rules and regulations. Administering includes ordering, receiving and distributing food, record keeping, maintaining health standards and ensuring site cleanliness. Attention to detail required.
- Provide own transportation between lunch sites as needed each day.

Application process

- Email statement of interest and resume followed by 3 letters of recommendation to Kathleen Turvy, Manager of Programs at kturvy@SON-Ministries.org.
- Dates of availability June - August (start and finish).
- Position requires satisfactory completion of a criminal background check.

"This is a free summer lunch program that provides excellent programming and education opportunities to kids throughout the summer months. It also allows kids to build positive relationships and be in a positive environment" K-1 Teacher – Former Summer Staff